

HAWAII HOUSING FINANCE AND DEVELOPMENT CORPORATION (HHFDC)

HHFDC is responsible for financing and developing affordable housing in the State of Hawaii and is seeking a highly motivated and dedicated professional for the following position:

Project Resource Specialist

Reviews and assists with budget preparation and monitors expenditures against approved budget. Reviews status of each housing project and provides an evaluation of changes in expenditures and their impact on various revolving funds and resource requirements for housing projects.

Knowledge of public administration; functions and organization of state government; principles, methods, and techniques of budget analysis; understanding of State budgeting processes; general economic trends; working knowledge of the development process; cost/benefit analytical techniques is desirable.

Candidates must also have a bachelor's degree from an accredited college or university in Accounting or Finance. Four years of experience in program analysis and evaluation, program planning, budgeting or any combination of these areas is required. Two and one-half years must have been in project analysis and evaluation. Experience should incorporate the scope and level of responsibility to demonstrate the capability to perform the duties of this position.

This position is an exempt, non-civil service position. Filing deadline is close of business Friday, **July 18, 2008**. Please submit your resume to:

ATTN: HHFDC PERSONNEL

677 Queen Street, Suite 300

Honolulu, HI 96813

Or Fax: 587-0623

The State of Hawaii is an Equal Opportunity Employer